

JOHN M.S. LECKY UBC BOATHOUSE
ROWING INSTRUCTOR JOB DESCRIPTION

DEPARTMENT: *John M.S. Lecky UBC Boathouse*
POSITION TITLES: **Rowing Instructor**
POSITION TYPE: **Part Time/Casual**
TOTAL # OF POSITIONS AVAILABLE: **2**

POSITION SUMMARY

The John M.S. Lecky UBC Boathouse requires rowing coaches to instruct junior and adult rowing programs. Job responsibilities include: overseeing the safety of all participants, operating a coach boat, instructing participants in all boat classes and at all levels, following training plans for athletes, traveling to regattas, communicating with parents and assisting with boathouse and rowing shell maintenance as needed.

MANDATORY DATES

- Available evenings and weekends

DESCRIPTION OF DUTIES

- Uphold the safety first procedures at all times
- Provide quality instruction to all rowing participants
- Assist Head Coach with training schedule, regatta planning and travel itineraries
- Maintain equipment and boat bays
- Inventory management and reporting
- Minor maintenance and cleaning tasks as necessary
- Uphold and enforce facility policies and procedures
- Attendance at all mandatory staff meetings
- Performing other duties as necessary

SUPERVISION RECEIVED:

This position reports directly to the Head Coach and the Facility & Programs Manager.

QUALIFICATIONS:

Education and Experience

- Minimum of 2 years competitive rowing experience or previous coaching experience (Varsity rowing experience is an asset)
- Able to work evenings and weekends
- Able to obtain First Aid certification and criminal record check
- Valid boat operators license (or able to attain one in the very near future)

Knowledge, Skills, Ability

- Able to work in a team environment and independently
- Ability to initiate, learn quickly, exercise sound judgment to solve problems and plan thoroughly
- Must be detail-oriented
- Excellent problem solving skills
- Ability to confidently speak to large groups of people
- Enthusiastic, organized and responsible
- Familiar with both sculling and sweeping
- Confident in providing instruction for individuals of all ages and abilities

APPLICATION SUBMISSION

All applicants must submit a **Cover Letter** and **Resume**, applicants not completing this will not be considered.

Please submit Cover Letter and Resume to programs.ubcboathouse@ubc.ca .