

UNIVERSITY OF BRITISH COLUMBIA / UBC AQUATIC CENTRE:

Job Posting

Location:	Vancouver - Point Grey Campus	Business Title:	Lifeguard/Instructor (Staff)
Employment Group:	CUPE 116 (Aquatic Centre)	Department:	UBC Aquatic Centre
Job Category:	Aqua Ctr Staff	Full/Part Time:	Part-Time
Classification Title:	Lifeguard/Instructor (Staff)		

Job Summary

The Lifeguard-Instructor performs as a professional team player in providing the best aquatic recreational service to the community. Under the direction of the Head Guard, Head Instructor and/or designate, the Lifeguard-Instructor provides supervision and performs lifeguard and instructional duties to ensure patron safety. The Lifeguard-Instructor provides supervision of the entire aquatic area (pools, deck, change rooms, steam room, sauna, gym, and viewing areas) as well as provides assistance with the operation and delivery on aquatic and recreation programs, swim meets, and special events. The Lifeguard-Instructor is positive and responsive when dealing with the public and user groups, including varsity, sport and/or club teams, the National Swim Center, student users, rental groups, and members of the community. He/She will perform a variety of custodial and facility maintenance tasks, and possess a basic knowledge of pool chemistry and operating procedures.

Shift work is required for this position, including mornings, evenings, and weekends.

Organizational Status

Athletics & Recreation (A&R) is a department within the VP Students portfolio, with a strong focus on creating an exceptional UBC student experience. The A&R Department has a team of approximately 100 employees, and is led by a strong cross-unit management team. It services over 20,000 students through recreational programming, 24 varsity teams, 17 competitive club teams, along with thousands of members of the UBC community.

Work Performed

- Performs lifeguarding and instructional duties
- Performs custodial, operational, and maintenance tasks
- Performs administrative duties as assigned, including but not limited to, completing pertinent reports and records regarding swim classes, facility operations, water chemistry, and bather safety
- Promotes aquatic safety and ensures that patrons act in compliance with all rules and regulations governing the operations of the aquatic area.
- Accepts, handles, and assists the public with any enquiries and/or complaints in a respectful, courteous, and tactful manner; forwards items that cannot be resolved to the Supervisor.
- Provides assistance with the operation and delivery of aquatic and recreation programs, swim meets, and special events
 - Knowledgeable about WorkSafeBC and B.C Health Act regulations and ensures minimum requirements are being met.
- Reports all safety hazards, mechanical problems etc. immediately to the Supervisor
- Attends and performs all skills related to each scheduled in-service training session, at the start of each term
- Physically capable and fully versed in the aquatic area emergency procedures and prepared to take command in an emergency situation
- Follows UBC Aquatic Centre policies and procedures and expectations for staff conduct while presenting a professional image of the facility and UBC Athletics and Recreation
- Fills Lifeguarding and Instructing shift vacancies as required.
- Performs other duties as assigned

Supervision Received

This position reports to the Head Guard and Aquatic Program Coordinator.

Supervision Given

None

Consequence of Error/Judgement

This position is expected to function by exercising high degrees of maturity and exercise sound judgement. The position also impacts on relationships with the community, alumni, and other organizations that are vital for UBC. Poor decisions or lack of tact, diplomacy or sensitivity in dealing with industry contracts could potentially result in missed opportunities, damaged relationships and significant loss of credibility for the University.

Qualifications

Grade 12 Education and Current National Lifeguard Service Award, Current Red Cross Water Safety Instructor, First Aid Certificate, CPR-C and AED Course. Current criminal record check (current within 2 years)
Standard First Aid or equivalent

Preferred Skills and Qualifications

- Previous Lifeguarding and/or Instructional experience
- Holds any of the following Certifications:
 - Aquatic Fitness Instructor (BCRPA, WaterArt, CALA)
 - Lifesaving Instructor (LSI)
 - Coaching certificate (NCCP, Skills Coach etc)
- I Can Swim
- Pool Operators level 1 the equivalent combination of education and experience. Knowledge and/or experience in lifeguarding, instruction, and first aid. Knowledge and/or experience in pool chemistry and maintenance. Knowledge and/or experience in pool administration, organizational, oral and written skills. Working knowledge of the rules and regulations governing public safety in swimming pools. Projects a professional appearance. Demonstrates initiative, sound judgement, positive attitude, and responsiveness when dealing with the public, user groups, and staff. Ability to maintain confidentiality and be discrete. Sufficient physical and mental stamina to perform in emergency situations. Maintains a level of physical fitness, stamina, and knowledge required to perform all lifeguard and instructional duties.

UBC hires on the basis of merit and is strongly committed to equity and diversity within its community. We especially welcome applications from visible minority group members, women, Aboriginal persons, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to productively engage with diverse communities. All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.